



**Indiana Department of Child Services**

Room E306 – MS47  
302 W. Washington Street  
Indianapolis, Indiana 46204-2738

317-234-KIDS  
FAX: 317-234-4497

[www.in.gov/dcs](http://www.in.gov/dcs)

**Child Support Hotline: 800-840-8757**  
**Child Abuse and Neglect Hotline: 800-800-5556**

December 15, 2017

Dear Foster Parent,

We are writing to inform you of the foster care per diem rates for this upcoming year. There is a slight adjustment based upon the increase in the consumer price index. The new rates are as follows:

	Age 0-4	Age 5-13	Age 14-18
Foster Care	\$20.53	\$22.29	\$25.72
Foster Care with Services	\$28.30	\$30.06	\$33.49
Therapeutic Foster Care	\$40.44	\$42.20	\$45.63
Therapeutic Plus	\$64.19	\$65.95	\$69.38
Non-Ward Baby	\$20.53	n/a	n/a

If you currently have placements in your foster home, you will receive a new Individual Child Placement Referral (ICPR) in early January with the current rate. The new ICPR will include a new Billable Unit Referral ID (BURID) that must be used when you invoice for January 2018 dates of service (you will use the 2017 BURID for December dates of service). Also included in this mailing is an updated Foster Care Per Diem Invoice Total Checker for 2018, a tool to assist you in totaling your invoices more easily.

If you have not already done so, we strongly encourage you to sign up for access to the KidTraks Vendor Portal to improve your invoicing experience. This will allow you to view and print your ICPRs and view the status of your invoice/payments. To sign up for the Vendor Portal, please complete, sign and date a KidTraks Vendor Portal User Agreement, which can be found on the DCS website at [www.in.gov/dcs/2328.htm#financeform](http://www.in.gov/dcs/2328.htm#financeform), and mail it to: **DCS Payment Research Unit, 402 W. Washington Street-MS 54, Indianapolis, IN 46204.**



*Protecting our children, families and future*

Also, to further add ease to your invoicing process, DCS continues to accept electronic submission of invoices for foster care per diem, as well as personal allowance and birthday/holiday allowance. Step-by-step quick reference guides are available for electronic invoicing and can be accessed at <http://www.in.gov/dcs/2985.htm>. Please contact your Foster Care Specialist for more information. Please also see the enclosed Tips for Invoicing.

Thank you for the dedicated care you provide for Indiana's most vulnerable children.

Wishing you Happy Holidays and a joyous New Year,



Elisa Suarez  
Foster Care Program Manager



*Protecting our children, families and future*